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16<sup>th</sup> October 2020

Dear Colleague

## **ADMISSION ARRANGEMENTS 2022/2023 CONSULTATION**

I am writing to:

- Invite your comments upon the proposed published admission numbers for 2022/2023
- Invite your comments upon the proposed admission arrangements for Community and Voluntary Controlled schools for 2022/2023

**Please note that this consultation ends on Friday 4<sup>th</sup> December 2020. Comments should be emailed to: [schoolorganisation@northyorks.gov.uk](mailto:schoolorganisation@northyorks.gov.uk)**

We would appreciate your assistance in raising parents' awareness of the consultation. Attached is a notice setting out details of the consultation. It would be helpful if you could display this in a prominent area at school.

### **Published Admission Number (PAN) Consultation**

The Local Authority as the admissions authority for all Community and Voluntary Controlled Schools is consulting on the PANs for these schools and has the responsibility for determining both the PANs and admission arrangements for these schools.

**To: All Primary and Secondary Headteachers, Headteachers of Academies, All Diocesan Bodies, Neighbouring Authorities**

For transparency and consistency, we have included the PANs for Own Admission Authority Schools and these are included. Own Admission Authority Schools are reminded that the responsibility for determining both the PANs and admission arrangements are the responsibility of the Own Admission Authority Governing Body. Through the consultation process any comments received for an Own Admission Authority School will be forwarded for your necessary action.

### **Proposed Admission Arrangements for 2022/2023**

Copies of:

- Appendix 1 - the proposed admissions policy for Community and Voluntary Controlled schools;
- Appendix 2 - the proposed nursery admissions policy. This is the policy which must be applied by nursery schools and VC and Community schools with nursery classes in circumstances where there are more applications than the number of places available.
- Appendix 3 - the proposed Coordinated Admission Arrangements for Secondary and Primary admissions
- Appendix 4 - the In-Year Fair Access Protocol
- Appendix 5 – Proposed Primary School Admission Numbers for 2022/2023
- Appendix 6 – Proposed Secondary School Admission Numbers for 2022/2023

### **Sixth Form Admissions Policy**

The School Admissions Code is clear that admissions arrangements for secondary schools with a sixth form must include separate entry requirements and over subscription criteria for entry to Year 12 together with the proposed admission number for new entrants to the school.

The LA is proposing that schools continue to develop and apply their own sixth form admissions policies, which must be in accordance with guidance in the School Admissions Code and which must be published in each school's prospectus with a copy provided to the Local authority for publication on the NYCC website. **If you have not yet provided us with a copy of your school's sixth form admission policy please ensure that you do so.**

### **Voluntary Aided, Foundation, Free Schools and Academies**

The determination of admissions arrangements for Voluntary Aided, Foundation, Free schools and Academies is a matter for the schools' governing bodies as the admission authority for the school. If you wish the Local Authority to consult on your behalf, please contact us as soon as possible, bearing in mind that the consultation must run for a minimum of six weeks from 1<sup>st</sup> October 2020 to 31<sup>st</sup> January 2021.

The School Admissions Code (the Code) 2012 introduced some changes to the determination of admission arrangements including PAN's. For ease of reference I have set out below the relevant paragraphs from the code.

Section 1: Determining Admission Arrangements:

1.1 Admission authorities are responsible for admissions and must act in accordance with this Code, the School Admission Appeals Code, other laws relating to admissions, and relevant human rights and equalities legislation.

1.2 Published Admission Number (PAN) - As part of determining their admission arrangements, all admission authorities must set an admission number for each 'relevant age group'.

1.3 Own admission authorities are not required to consult on their PAN where they propose either to increase or keep the same PAN. For a community or voluntary controlled school, the local authority (as admission authority) must consult at least the governing body of the school where it proposes either to increase or keep the same PAN.

All admission authorities must consult in accordance with paragraph 1.42 below where they propose a decrease to the PAN. Community and voluntary controlled schools have the right to object to the Schools Adjudicator if the PAN set for them is lower than they would wish. There is a strong presumption in favour of an increase to the PAN to which the Schools Adjudicator must have regard when considering any such objection.

1.4 Admission authorities must notify their local authority of their intention to increase the school's PAN and reference to the change should be made on the school's website. If, at any time following determination of the PAN, an admission authority decides that it is able to admit above its PAN, it must notify the local authority in good time to allow the local authority to deliver its co-ordination responsibilities effectively. Admission authorities may also admit above their PAN in-year.

1.5 Any admissions above the PAN as set out in paragraph 1.4 above will not constitute an increase to the PAN.

With reference to paragraph 1.4 above please give some thought to the position your governing body may wish to take for the 2021/2022 admissions round. May I suggest that you discuss this issue with your governors at an early stage and if you decide that you would wish to admit above PAN for September 2021 you advise us in good time.

Own Admissions Authorities particularly newly converted academies may wish to use the link below to access the current school admissions code for full details of the admission arrangements consultation process.

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/389388/School\\_Admissions\\_Code\\_2014\\_-\\_19\\_Dec.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/389388/School_Admissions_Code_2014_-_19_Dec.pdf)

### **Relevant Areas**

The Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999 (SI 1999 No. 124) require local authorities to determine relevant areas for consultation on admission arrangements. The Relevant Areas for schools maintained by North Yorkshire County Council are as follows:

For Community and Voluntary Controlled Schools, the Relevant Area is the entire County of North Yorkshire, plus the City of York and the area of Bradford Metropolitan Authority served at secondary level by South Craven School.

For Voluntary Aided, Foundation, Free Schools and Academies the relevant area for consultation is North Yorkshire County Council and admission authorities within a radius of 3 miles of the school, including admission authorities in neighbouring local authority areas. It is proposed that relevant areas for consultation remain unchanged.

**May I remind all own admission authorities that even if you are not proposing any changes to your admission arrangements for 2022/2023 your governing body/academy trust must determine the admission arrangements for 2022/2023 by 28 February 2021.**

Should you wish to discuss any proposed change to your school's PAN for 2022/2023 or admission above PAN for September 2020 or any other issues relating to admission arrangements please do not hesitate to contact me.

**If you have any comments to make in relation to any of the proposals please email [schoolorganisation@northyorks.gov.uk](mailto:schoolorganisation@northyorks.gov.uk) bearing in mind the closing date of 4 December 2020.**

Many thanks for your assistance.

Yours sincerely



William Burchill  
Admissions Manager